**Meeting Agenda Week 16**

**TechQuest**

# **Meeting information**

* **Date: 07-01-2020**
* **Time: 16:00-16:30**
* **Location: Fontys R1 2.50**
* **Chairperson: Abdullah Alkhalaf**

Attendees requested: All groupmates should be present.

# **Preparations for meeting:**

1. Put mobile phone off, out of sight before entering meeting.

**Meeting Goals:**

1. Inform the tutor about the process of the implementation phase.
2. Show the demo of the applications and the website

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| Time | Minutes | Topic/Discussion | Way of working | Prioritization |
| 16:00 | 15 | Website | Discussion | 1 |
| 16:15 | 5 | Check-in and out application | Discussion | 1 |
| 16:20 | 5 | ATM transaction application | Discussion | 1 |
| 16:25 | 5 | Loan application | Discussion | 1 |